

P&T Timeline

January:

- The Dean will review any appeals made to her.
- The Dean reviews all requests made to the College P&T Committee and the Committee's recommendations.
- Official recommendations of the retreat, appeals, and the Dean's recommendations are sent to the Chancellor.

March:

- The Chancellor or the Chancellor's designee reviews all requests.

April:

- The UA Board of Trustees meets to act on all requests.

May/June:

- Lists are sent from the Office of Faculty Affairs to each department, noting tenure track faculty members who have not yet been awarded tenure and who will be entering their 6th or 7th years in service as of July 1.
- Official letters conferring promotion and/or tenure are sent to candidates from Chancellor and UA President.
- P&T Workshop Series is presented.

July

- New P&T Committee members begin their 4-year terms of service on the Committee, effective July 1. (Each year 4 members rotate off and 4 rotate on)

July-September:

- Packets are due to department P&T committees (check with your department to determine the specific "due date")

October:

- The candidate's electronic packet must be submitted at <https://PromotionTenure.uams.edu> and two paper copies of each candidate's P&T packet are due in the Office of Faculty Affairs (Central Building, Room 4D40) by 4:30pm on the first Monday of October.
- P&T Packets are distributed to the assigned primary and secondary reviewers for each candidate.

November:

- The College P&T Committee Retreat is held within the first 2 weeks of November.
- Candidates and Department Chairs are notified, in writing, of the Committee's recommendations to the Dean.
- Appeals must be requested within 10 working days of receipt of a letter of the Committee's "intend to deny promotion and/or tenure."

December:

- The P&T Committee hears any requested appeals.